

## **City of Morgantown Memorial Cemetery Program Regulations**

The Memorial Cemetery Program provides one (1) Cemetery Plot at no charge to qualified service members by the City of Morgantown. All deed paperwork and typical regulations of the Hill Haven Memorial Gardens are applicable as stated in the Hill Haven Cemetery Rules and Regulations.

### **Qualified Service members include:**

1. A member who is currently serving, other than training, or have honorably served in a branch of the United States Armed Forces.
2. (or) A veteran who is entitled to retired pay for non-regular service (i.e., service in the Reserve Components or Army or Air National Guard) or a veteran who would have been entitled to retired pay for non-regular service, but for the fact that the person was under 60 years of age.
3. (and) Only those veterans who are legal residents of Kentucky (1) at the time of death, (2) for a period of at least 10 years, or (3) at the time the veteran entered the Armed Forces of the United States are eligible for interment.

### **Proof of Eligibility**

Documentary evidence is required to provide proof and substantiate military service and residence. It is the responsibility of the veteran, his survivors or legal representative to furnish any evidence necessary to establish the eligibility of the veteran before interment in Hill Haven Memorial Garden can be approved and accomplished.

### **Proof of Military Service**

The primary document used to verify honorable military service is the DD Form 214. The DD Form 214 is more commonly called a discharge or "Report of Separation from Active Duty." Other forms of proof may be acceptable pending verification. Veterans who are unable to locate their DD Form 214 should contact the local veteran's office or the nearest state veterans service office for assistance in obtaining a replacement copy.

### **Kentucky Residency**

Verification of residence at time of entry into military service is documented on the DD Form 214. Residence at time of death and current/former residency can be verified by Kentucky tax records, voter registration, personal income tax or property tax, employment or educational records, official records from U.S. government, state or municipal agencies.