



**Morgantown Streetscape Grant Program**



Applicant Name:

Email:

\_\_\_\_\_

\_\_\_\_\_

Phone Number:

Building Address:

\_\_\_\_\_

\_\_\_\_\_

**Check all improvements proposed for this grant funding cycle:**

\_\_\_\_\_ Plantings (In-ground only)

\_\_\_\_\_ Mulch

\_\_\_\_\_ Decorative Fencing

\_\_\_\_\_ Decorative Lighting

**Attach the following documentation to your application:**

\_\_\_\_\_ Project Budget with total estimated costs (two estimates from Butler Co companies minimum)

\_\_\_\_\_ Project timeline with estimated time to complete work

\_\_\_\_\_ Photographs of proposed project areas

\_\_\_\_\_ Visualizations/descriptions of proposed work (Types of plants, type of fencing (if applicable, design diagram)

***I hereby certify that I am the owner of the commercial business described above and am authorized to make this application. I understand all the regulations of this program and will abide by them or I understand that I may forfeit the funding allotted to me.***

\_\_\_\_\_  
Owner Name

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**Signatures:**

\_\_\_\_\_  
City Hall Representative

\_\_\_\_\_  
Date

**Introduction:**

**Return this completed application and all supporting documentation to City Hall  
117 North Main St, Morgantown, KY 42261**

The City of Morgantown, in its effort to support local small businesses and to increase the economic vitality of the city has created a Landscape/Streetscape Grant available to local, commercial businesses within the City of Morgantown.

**Requirements:**

- Funds will be utilized for improvements on *existing* businesses, businesses being constructed are not eligible.
- Applications must be for an improvement that will increase the overall look and feel of the City of Morgantown.
- Streetscape funding shall be made on a reimbursement basis. All work must be approved AND completed before the City will reimburse 75% of actual documented costs. (not to exceed \$750 from the City of Morgantown)
- The application must be completed and signed by the **owner** of the business owner/property owner.
- ALL documentation must be submitted before application approval. Approval is dependent upon all City, state and federal requirements being fulfilled. All permits at all levels of government must be completed before issuance of refund.
- All contractors utilized for all applicable work must have a business license and be local to Butler County.
- All owners seeking Streetscape grant funding must be current on all obligations to the City of Morgantown such as purchase of business licenses and remittance of tax payments due the City.
- Buildings/properties must be 100% code compliant upon completion of the streetscape improvement work.
- The building/property must be occupied with a business on, at the minimum, its ground floor.
- No streetscape improvement reimbursement will be provided for owner-provided labor nor for member of his/her immediate family including grandparents, parents, siblings, children, grandchildren, and aunts and uncles.
- A legitimate business must occupy the building for, at the minimum, a period of two years after the issuance of the refund. In addition, the building must be compliant with all codes within this two-year period. Monies will be pro-rated over this period and will be due back to the City of Morgantown if the building were to become vacant/be out of compliance.
- Approval must be made by the City of Morgantown before final approval of permit.
- Work must be completed, and reimbursement issued within six (6) months of approval of the application.

**Return this completed application and all supporting documentation to City Hall  
117 North Main St, Morgantown, KY 42261**

- Reimbursement funds are not retroactive and will not refund work completed prior to the approval of the application.
- Applications will be reviewed in the order they are received; applicants must be timely in their responses and work with the City of Morgantown in order to remain compliant during the process for application approval.
- Applications must be completed FULLY before acceptance. Partially completed or unsatisfactory applications will be returned and will not be considered.
- More than one bid is necessary to ensure that costs are competitive. No less than two bids for the project must accompany the required application documentation. Bids must be from local Butler County landscape companies that hold a business license with the City of Morgantown.
- Landscape/Streetscape improvements shall not impede the view of traffic or pedestrians
- Landscaping cannot be utilized between the sidewalk and roadway.
- Landscaping cannot be any further than 15 away from the edge of the roadway and should be in public view of the roadway.
- Landscaping must be in the front of the business/property.
- Funds cannot be used for planter or flower pots. Landscaping (shrubs, trees, plants) must be in-ground and not interfere or be problematic to the area.
- Examples of approvable expenditures include but are not limited to: in-ground trees, shrubs, flowers and plantings, mulch, decorative stone, landscape lighting and decorative fencing (must be similar to fencing implemented by the City of Morgantown and must fit the area).

#### **Additional Information**

For additional information contact Jerrod Barks at 270-526-3557 or email at [j.barks@morgantownky.gov](mailto:j.barks@morgantownky.gov).

Applications can be submitted to:

**City of Morgantown- City Hall**  
PO Box 397/117 N Main St  
Morgantown, KY 42261

**Return this completed application and all supporting documentation to City Hall  
117 North Main St, Morgantown, KY 42261**