

CREATING A PLACE TO STAY



City of Morgantown
2022-23 BUDGET CYCLE

Mayor

Billy Phelps

Council Members

Dustin Embry

Sharon Johnson

Dionne Merritt

Russell Givens

Ronald Givens

Bryan Locke

City Clerk

Tristan Klein

Chief of Police

Giles Taylor

Public Works Director

Brad Johnson

TABLE OF CONTENTS

SECTION	TOPIC	PAGE
Ordinance	Ordinance	4
	Budget Breakdown	5
Budget Message	Budget Message	6
Financial Policies	Selected Financial Policies	7
Budget Schedule	March	9
	April	10
	May	11
	June	12
Fund Descriptions	General Fund	13
	Fire	14
	Parks	14
	Street	14
	LGEA	14
	Cemetery	14
	IHC	14
	Tourism Commission	14
Historical Background	Historical Background	15
	Demographics	16
	City Organizational Chart	18
Projects and Goals	Projects and Goals	20
Revenues	Revenues	22
	Revenue Schedules	24
Expenditures	Expenditures	26
	Capital Investment Plan	28
	Other Notable Spending	35
	City Grants	37
	Grant Match	38
	Personnel	39
Departmental Information	Departmental Information	40
Fund Balance	Fund Balance	42

Ordinance No. 2022-XX

ORDINANCE ADOPTING THE ANNUAL CITY BUDGET

AN ORDINANCE ADOPTING THE CITY OF MORGANTOWN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, BY ESTIMATING REVENUES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

WHEREAS, an Annual Operating Budget proposal has been prepared and delivered to the City Council of the City of Morgantown, Kentucky; and,

WHEREAS, the City Council has reviewed and discussed the proposed Annual Operating Budget and desires to adopt it for Fiscal Year 2023.

NOW THEREFORE, BE IT ORDAINED by the City of Morgantown, Kentucky as follows:

1. The Annual Operating Budget for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023, including all sources of estimated revenues and appropriations for all City funds as set forth in Exhibit 1 attached hereto is hereby adopted.
2. All encumbrances outstanding on June 30, 2022 for goods not yet provided or services not yet rendered are hereby re-appropriated in conformance with generally accepted accounting principles for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023.
3. The balance of all capital construction, renovation, improvement projects and grants currently approved and/or nearing completion are hereby approved for re-appropriation and carry over for Fiscal Year beginning July 1, 2022 and ending June 30, 2023.
4. The provisions of this Ordinance are hereby declared to be severable, and if any section, phrase, or provision shall for any reason be declared invalid, such declaration of invalidity shall not affect the validity of the remainder of this Ordinance.
5. All prior Municipal Orders or Ordinances or parts of any Municipal Orders or Ordinances in conflict herewith are hereby repealed.
6. This Ordinance is adopted pursuant to KRS 83A.060 in that it was introduced on June 9, 2022 and given final reading on June 10, 2022 and said Ordinance shall be in full force and effect upon signature, recordation and publication in summary pursuant to KRS Chapter 424.

Adopted Date: _____

Approved: _____

Attest: _____

CITY OF MORGANTOWN BUDGET 2022-2023 PROPOSAL

Section 1: That the annual budget for fiscal year beginning July 1, 2022 and ending June 30, 2023 is hereby adopted as follows:								
Resources Available:	General Fund	Fire Fund	Park Fund	Street Fund	LGEA Fund	Cemetery Fund	IHC Fund	Tourism Commission
Fund Balance Forward:	\$3,000,000.00	\$100,000.00	\$30,000.00	\$3,000.00	\$6,000.00	\$45,000.00	\$450,000.00	\$ 40,000.00
Estimated Revenue:								
Property Tax	\$190,000.00							
License/Permit Fees	\$35,500.00							
Intergovernmental Revenue	\$301,000.00	\$35,000.00		\$45,000.00	\$500.00			
Other Income	\$76,000.00	\$2,000.00				\$200.00	\$7,200.00	\$ 300,000.00
Insurance Fees	\$350,000.00							
Occupational Fees	\$1,600,000.00							
Grant Restricted	\$ 350,000.00	\$10,500.00		\$ -				
Franchise Fees	\$ 47,000.00							
Interest	\$150.00					\$750.00	\$1,000.00	
Charges for Service			\$15,500.00			\$8,000.00		
Total Estimated Revenue:	\$2,949,650.00	\$47,500.00	\$15,500.00	\$45,000.00	\$500.00	\$8,950.00	\$8,200.00	\$ 300,000.00
Available For Appropriation:	\$5,949,650.00	\$147,500.00	\$45,500.00	\$48,000.00	\$6,500.00	\$53,950.00	\$458,200.00	\$ 340,000.00
Appropriations:								
General Government	\$ 1,233,000.00							
Police	\$ 1,128,400.00							
Fire	\$ 35,000.00	\$ 63,150.00						
Streets	\$ 860,500.00			\$ 45,000.00	\$ 2,000.00			
Park	\$ 1,927,500.00		\$ 27,100.00					\$ 270,000.00
Contributions to IHC	\$ -							
Cemetery						\$ 44,500.00		
Industrial/Economic Development	\$ 60,000.00						\$ 225,000.00	\$ 50,000.00
Total Appropriations:	\$ 5,244,400.00	\$ 63,150.00	\$ 27,100.00	\$ 45,000.00	\$ 2,000.00	\$ 44,500.00	\$ 225,000.00	\$ 320,000.00
Funds Over/Under Appropriations	\$705,250.00	\$84,350.00	\$18,400.00	\$3,000.00	\$4,500.00	\$9,450.00	\$233,200.00	\$ 20,000.00
Intrafund Transfers								
Ending Fund Balances of FY	\$705,250.00	\$84,350.00	\$18,400.00	\$3,000.00	\$4,500.00	\$9,450.00	\$233,200.00	\$20,000.00

BUDGET TRANSMITTAL MESSAGE

Council and Community,

The budget contained in this document before you is testament of the commitment to the betterment of Morgantown held by the City Council and City of Morgantown staff. The highlighted City of Morgantown projects, whether they be potential, planned, or in progress, are only possible because the City Council have been diligent stewards of taxpayer money, prioritizing projects which will benefit those who are invested in our community and help grow the local economy. These projects do not come from nothing—they arise from careful planning, by using the City's Comprehensive Plan as a roadmap, and by holding the belief that our city is never too small to do big things.

Many of this year's projects are continued from last year. The largest Capital Outlay project in Morgantown's history, the Charles Black City Park renovation, is still underway with a projected completion date of fall 2022. This project has been not only the largest investment in the city's history but has tested the abilities of our staff, especially that of our Public Works department, and has proven that not only do we as a city represent the very best, but we also employ the very best. We look forward to opening the renovated city park and resuming community events in the heart of our city.

In addition to this massive project, the City of Morgantown is entering the 2022-2023 budget cycle with five pending grants totaling nearly half a million dollars in potential infrastructure investment for our community.

The City also enters this new budget year with continued plans for a downtown park, a river park, a new fire station and police station, and plans for new community events.

I would be remiss if I did not also point out that we enter the 2022-2023 budget year with our police department equipped with two brand new police cruisers, funds allocated in this budget for two additional new cruisers, and with the first ever fully staffed police force in the history of the City of Morgantown. We are proud to say making Morgantown a safe place to live, work, and raise a family is our top priority.

I would also be remiss if I ended this budget transmittal without reminding our council and community that these projects and this progress is accomplished by the hard work of our staff. With the state of the world, the economy, and the job market, many employers have found themselves unable to maintain qualified and professional staff. Morgantown truly has the best people working for it—both on the forefront in elected offices and behind the scenes, plowing roads in subzero temperatures, responding to emergency calls when our citizens are at their most vulnerable, and spending countless hours planning events that will highlight the best of what our community has to offer.

The City Council, city staff, and myself as mayor do all of these things with one central goal—we want to make Morgantown a place people want to stay—whether that be to raise a family, open a business, kayak down the Green River, grab a bite to eat, or catch up with old friends at the Green River Catfish Festival. Morgantown is a place you can stay.

Billy Phelps, Mayor

SELECTED FINANCIAL POLICIES

The Financial Policies of the City of Morgantown are in line with those mandated by Kentucky Revised Statutes. The City operates using the modified accrual basis of budgeting and accounting. This type of accounting is a process in which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect the taxes levied and revenue earned. All City funds use this type of accounting. The basis for accounting and budgeting are the same.

Annual Budget Requirement:

1. Each City is required to operate and expend funds under an annual budget that must be adopted by ordinance. City officials and employees are prohibited from expending any city funds except in accordance with the adopted budget. KRS 91A.030(1), (13).
 “Budget” is defined as a proposed plan for raising and spending money for specified programs, functions, activities, or objectives during a fiscal year. KRS 91A.030(4)
2. Each city’s budget must cover one full fiscal year. KRS 91A.030(4)
 Cities are required by Section 169 of the Kentucky Constitution to operate on a July 1 to June 30 fiscal year.
3. If a city fails to adopt a budget by the beginning of the new fiscal year, the previous year’s budget remains in force as if readopted. KRS 91A.030(3). In this event, the previous year’s budget will govern the expenditure of funds until a new budget ordinance is adopted.
4. No budget may provide for expenditures in excess of revenues in any one fiscal year (balanced budget). “Revenues” means all income from every source, including unencumbered reserves carried over from the previous fiscal year. “Expenditures” means all funds to be paid out for expenses of the city during the fiscal year, including amounts necessary to pay the principal and interest due during the fiscal year on any debt. Kentucky Constitution section 157b; KRS 91A.030(8)(b)
5. The legislative body is obligated to appropriate in the budget ordinance the full amount necessary to service any outstanding debt of the city for the full fiscal year. KRS 91A.030(9).
6. The budget must be presented in full form to the City Council at least 30 days prior to July 1 of the upcoming fiscal year. The budget must undergo two separate readings for passage.

Budget Amendments:

1. The budget ordinance may be amended at any time during the fiscal year, subject to the restriction that expenditures may not exceed revenues for the fiscal year and subject to all other statutory requirements. An ordinance amending the budget must be enacted in the same manner as any other ordinance. Kentucky Constitution Section 157b; KRS 91A.030(10).

Budget Administration:

1. Once adopted, the administration of the budget is the responsibility of the executive authority (mayor) of Morgantown. The executive authority is required to submit operating statements to the legislative body, which must include budgetary comparisons of each governmental fund set forth in the budget. These operating statements must be submitted not less than once every three months in each fiscal year. KRS 91A.030(11)

2. The executive authority is authorized to expend funds in accordance with the adopted budget.

Budgetary Accounting

To the extent practicable, the system utilized in implementing and administering the budget must be consistent with the requirements of KRS 91A.020, which requires each city to keep accounting records and render financial reports that:

1. Determine compliance with statutory provisions.
2. Determine fairly and with full disclosure the financial operation of constituent funds and account groups of the city in conformity with “generally accepted principles of government accounting,” which means in accordance with those standards and procedures issued by the Governmental Accounting Standards Board (GASB)

Fund Balance

The City is committed to retain an adequate fund balance to ensure smooth operation of city services if an emergency or undesirable situation were to occur. The city is committed to providing at least 25% of its funding per budget year in reserves. (At minimum, 25% of the expenditure amount per budget will be retained in reserves.)

Financial Goals

The City of Morgantown is committed to be good stewards of public money. Therefore, practices involving finance must be according to standards of Kentucky Revised statutes, including but not limited to public spending and taxation.

1. Yearly, the City of Morgantown will review tax laws and tax amounts/percentages in the region and state to determine the appropriateness of current tax levels.
 - a. September: Property Tax
 - b. January: Occupational Tax
 - c. April: Insurance Premium Tax
2. The city will provide a balanced budget yearly.
3. The city will retain at least 25% of revenue as reserve funding. The reserve funding, or fund balance, will remain in the General Fund.
4. Financial Statements will be presented to the City Council monthly and/or at every special called meeting.
5. The City will ensure proper funding for all debts incurred during its budget cycle.

BUDGET SCHEDULE

March

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Beginning March 1st: The Budget process officially begins, during this period, data is collected from the previous year's budget, surveys, and comments gathered throughout the previous year. Invoices and quotes are requested for respective potential projects from area contractors and businesses.

March 15th through April 12th: Department Supervisors are required to submit their requests for funding. An informal meeting is set to determine priorities and department needs.

April

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12 Department Requests Due	13 Budget Construction Begins	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29 Meeting with Accountant	30

April 12th-April 28th: During this period, much of the budget is constructed by the City Clerk based on prior research and department needs.

April 29th: A meeting between the Mayor, City Clerk and Accountant is held to determine the feasibility of requested amounts. Prior year budgets and trend lines are analyzed to ensure proper budgeting.

May

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Budget Amounts Finalized	3 Budget Review	4	5	6	7
8	9	10	11	12 Budget Workshop with Council	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 2nd: The Accountant will send the City Clerk final numbers for each budgeted category based on the previous day's meeting.

May 2nd- June 8th: Final numbers are adopted in the budget document and last-minute changes are made before final presentation.

June

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9 First Reading/Budget Publication to Public	10	11
12	13 Second Reading	14	15	16	17	18
19	20 Second Reading	21	22	23	24	25
26	27	28	29 Budget Publication	30		

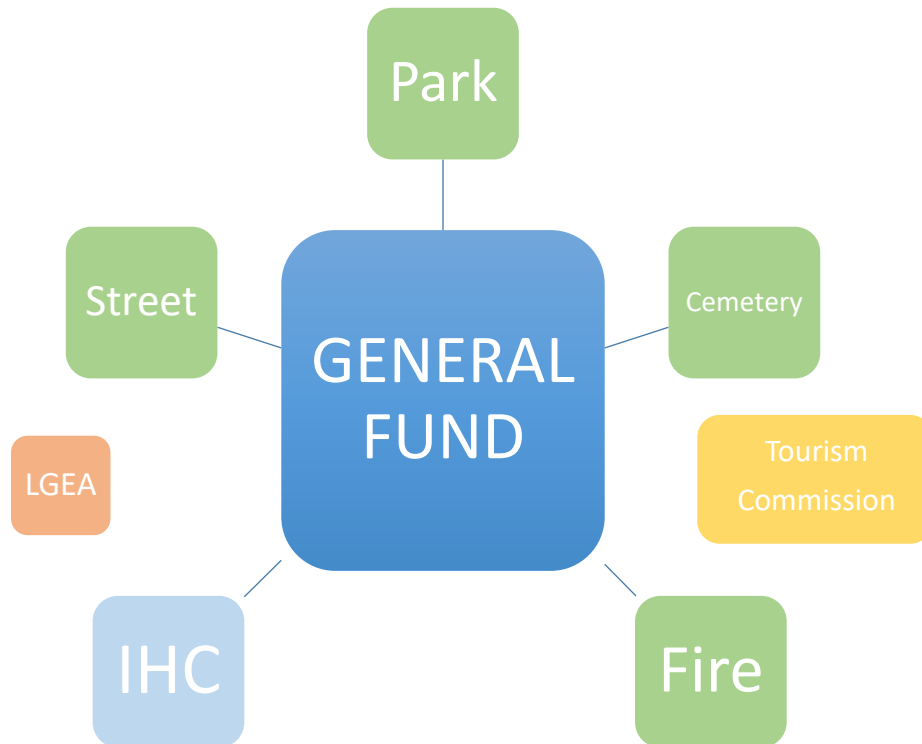
June 9th: First Reading of the Budget is conducted.

June 9th: The budget is published online for public view.

June 20th: Second and final reading of the budget is conducted. Budget period begins July 1, 2021.

June 29th: The finalized and approved budget is published in the newspaper according to KRS 424.

FUND DESCRIPTIONS



The Following Funds are allocated for in the Budget:

General

The General Fund is the largest of all the City's funds. This fund is used for expenses generally thought of as "government spending" Most revenue is deposited into the general fund, including all occupational tax, insurance premium tax, and property tax which accounts for 95% of all revenue. Expenses for General fund include, but are not limited to:

- Insurance
- Payroll
- Administration
- Police
- Street
- Park
- Cemetery
- IHC Funds
- Code Enforcement
- Planning and Zoning
- Capital Improvements
- General Government expenses

Noted in Green above with a direct link to the General Fund, Street, Park, Fire and Cemetery funds do receive assistance from the General Fund in their goals, however, they do possess funding mechanisms of their own as a standalone account.

Noted in Light Blue, IHC fund depends solely on intra-fund transfers from General Fund for all its funding.

Fire

The Fire Fund receives an annual allotment from the General Fund to use throughout the FY. Traditionally this money is deposited into the Fire fund during the month of July after the new fiscal year. Additionally, the Fire fund does receive monies from Fire Runs and membership fees. The Fire Fund possesses a savings account, the money is accounted in the budget yearly. This savings is considered a fund balance and will be utilized for the purchase of additional fire trucks as needed.

Park

The Park fund is funded by pool admission and concession fees. Funds are used to operate the City Park and all that that entails.

Street

The Street Fund receives monies from the state of Kentucky called “Municipal Road Aid” This money is given based on population to the city for asphalt paving of roads and streets. This money is restricted. The general fund funds all additional paving needs.

LGEA

LGEA, an acronym for Local Government Economic Assistance, is state funding provided by the state of Kentucky. This money is also known as “Coal Severance” This fund is completely independent from the General Fund. These funds are restricted but can be applied to many government uses.

Cemetery

The Cemetery Fund is allocated revenue from the General Fund but does also generate revenue as a standalone fund from the sale of Cemetery Plots. This fund is used for care and upkeep of the Riverview Cemetery and Bell Street Cemetery.

IHC

The IHC, or Industrial Holdings Corporation, is a semi-independent entity of the City that depends solely on the General Fund for all funding. The IHC handles and owns all industrial buildings and Industrial land owned by the city. Debt payments will comprise of all expenses from this account.

Tourism Commission

The Tourism Commission receives all its funding from two tax streams: Restaurant tax and a Transient Room Tax. 90% of the income of the Tourism Commission is funded to the City to pay for Capital Improvement Projects. The remaining 10% is spent at the discretion of the Commission.

HISTORICAL BACKGROUND

Butler County, located in the south-central portion of Kentucky in the Western Coal Field Region, is bounded on the north by Ohio and Grayson Counties, on the east by Edmonson and Warren Counties, on the south by Logan County, and on the west by Muhlenberg County. Butler County contains a land area of 444 square miles. The Barren River and Green River along with their tributaries run through Butler County.

Based upon an act of the Kentucky General Assembly, Butler County was formed on January 18, 1810 from portions of Logan and Ohio Counties. The county was 55th in order of formation. The first selected officers of Butler County appointed a commission to select the county seat, identifying two acres of land belonging to Christopher Funkhouser. The spot was first called Funkhouser Hill and would later become the City of Morgantown. The City of Morgantown currently has a total land area of 3.39 square miles.

Economic Indicators

Personal Income of City Jurisdiction Labor Force by Calendar Year

2019	\$86,883,160
2020	\$82,022,228
2021	\$89,428,304

Top Employers (Fiscal Year 2021)

Employer Name	# of Employees
Delta Faucet	404
Board of Education	363
Real Alloy	160
Corvac	160
Morgantown Care and Rehab	145
Hamilton Ryker	145
Stratus Plastics	130
Casco	80
ARC	71
Commonwealth of Kentucky	71

CURRENT DEMOGRAPHICS

Demographic Information	Morgantown	Kentucky
Population, 2020 Census:	2505	4,461,952
Population, 2010 Census:	2394	4,397,353
Population, Percent Change:	4.6%	1.5%
White Persons, percent, 2020:	78.9%	86.20%
Black Persons, percent, 2020:	1.48%	8.1%
Hispanic or Latino, percent, 2020:	17.8%	4.66%
Asian Persons, percent, 2020:	0.56%	1.50%
Median Age, 2016 Estimate:	37.9	38.9
High School Graduate, 2019 Estimate:	71.9%	86.3%
Bachelor's Degree:	12.3%	24.2%
Mean Travel Time to Work:	20.4 mins	22.8 mins
Median Household Income	\$26,581	\$43,342
Population Below Poverty Level:	959	39%
Children Below Poverty Level:	353	54%
Occupied Housing Units	1078	90%
Owner Occupied Units	410	38%
Population in Owner Occupied	885	37%
Renter Occupied Units	668	62%
Population in Renter Occupied	1341	56%
Median Owner-Occupied Housing Value	\$83,800	\$141,000
Average Household Size	2.3	2.5
Average Family Size	2.87	
Non-Family Households	447	44.50%
Unemployed	53	2.6%
Employed	906	44.2%
Did Not Work	1093	53.3%

*Green boxes represent Morgantown statistics.

*Blue Boxes represent Kentucky state statistics.

Figures are garnered from the Census Bureau at: https://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml

COMPARATIVE COMMUNITY STATISTICS

Social Statistics

CATEGORY	2020	2019	2018	2017	2016	2015
POPULATION	2,505	2,650	2,449	2,430	2,450	2,501
HOUSEHOLDS	1,099	1,078	1,099	1,066	1,070	1,098
HIGH SCHOOL DIPLOMA	2,355	1,318	1,243	1,190	1,145	1,129
BACHELOR'S DEGREE	384	225	179	136	130	103
DISABLED	280	430	462	449	529	576
NON-ENGLISH SPEAKING	312	316	309	312	273	222
BROADBAND INTERNET	848	729	656	605	-	-

Economic Statistics

CATEGORY	2020	2019	2018	2017	2016	2015
POPULATION (16 AND OLDER)	2,160	2,052	2,038	1,962	1,929	2,006
EMPLOYED	1,123	906	861	822	682	605
UNEMPLOYED	148	53	63	67	95	82
NOT IN LABOR FORCE	1,034	1,093	1,114	1,073	1,152	1,319
MEAN WORKER EARNINGS	\$28,817 \$13.85 HR	\$27,101 \$13.03 HR	\$23,903 \$11.49 HR	\$26,319 \$12.65 HR	\$21,730 \$10.45 HR	\$18,095 \$8.70 HR

Housing Statistics

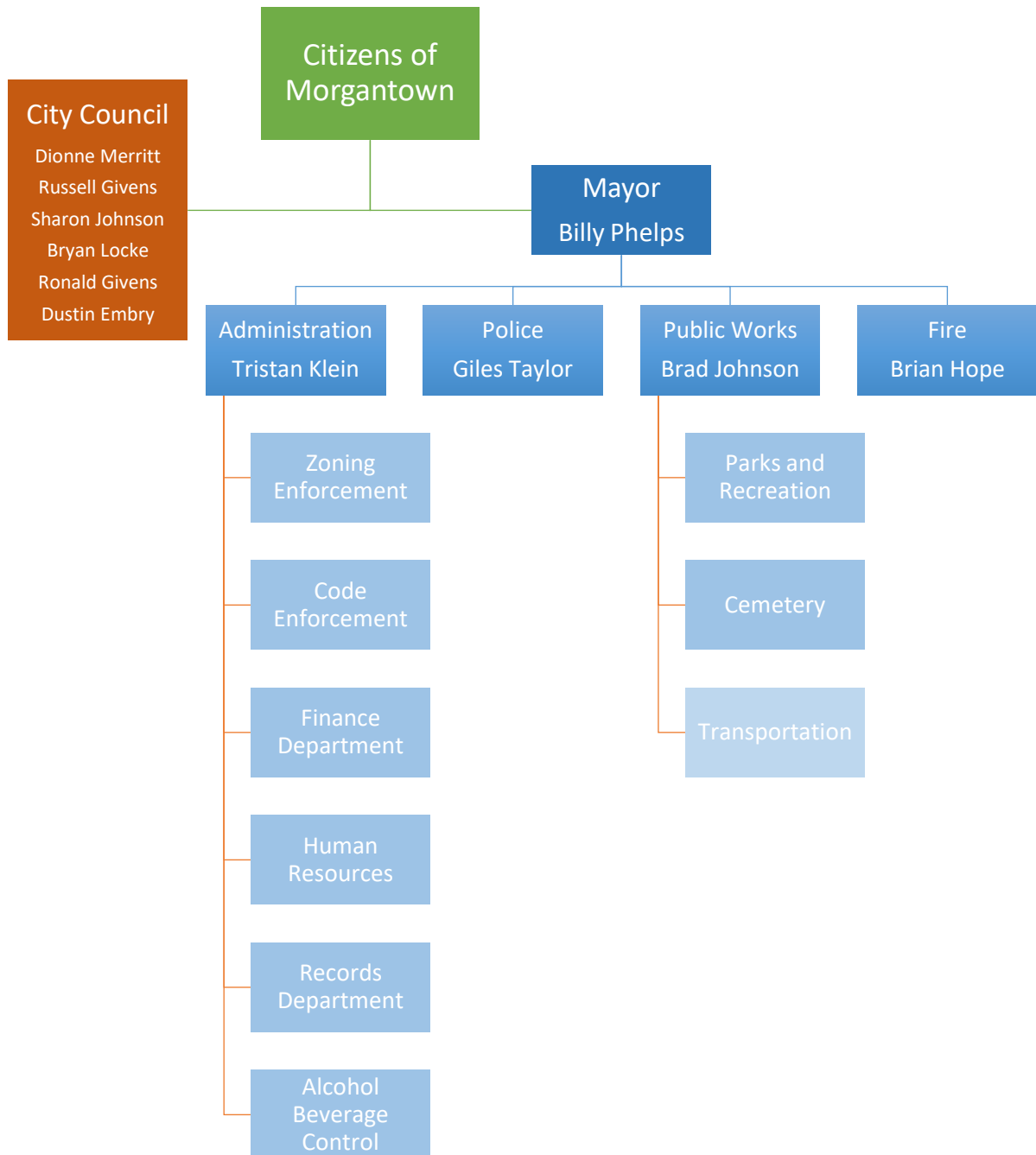
CATEGORY	2020	2019	2018	2017	2016	2015
HOUSING UNITS	1,093	1,200	1,193	1,150	1,150	1,155
VACANCIES	93	122	94	84	80	57
NO VEHICLE	105	126	153	199	271	297
OWNER OCCUPIED	435	410	443	396	424	414
HOUSING VALUE	\$111,200	\$83,800	\$77,500	\$76,000	\$76,900	\$75,500
RENTER OCCUPIED	658	668	666	670	646	684
MEDIAN RENT	\$530	\$493	\$443	\$482	\$488	\$455

Demographic Characteristics

CATEGORY	2020	2019	2018	2017	2016	2015
TOTAL POPULATION	2,505	2,650	2,627	2,608	2,628	2,681
WHITE	1,977	2,542	2,477	2,429	2,224	2,283
BLACK	37	42	35	26	59	60
AMERICAN INDIAN	30	27	45	48	0	0
HISPANIC	446	386	399	366	345	338

STATISTICS PROVIDED BY THE 5-YEAR ESTIMATE OF THE AMERICAN COMMUNITY SURVEY

CITY ORGANIZATIONAL CHART



CITY OPERATIONS AT A GLANCE

ADMINISTRATION STATISTICS

STATISTIC TYPE	2021	2020	2019	2018	2017	2016
BUSINESS LICENSES	383	319	247	225	190	254
OCCUPATIONAL TAX	1203	1183	1109	1097	1037	1105
NET PROFIT	277	222	224	418	262	200
ZONING PERMITS		9	17	-	-	-
SIGN PERMITS		3	1	-	-	-
MOGOBUS RIDERSHIP	4133	1529	3536	-	-	-
ABC PERMITS (NEW)	1	1	3	1	6	1
CODE ENFORCEMENT CASES	21	39	94	-	-	-
EMPLOYEES ONBOARDED	28	4	15	25	18	11

POLICE STATISTICS

STATISTIC TYPE	2021	2020	2019	2018	2017	2016
CALLS FOR SERVICE	2,785	8,927	10,968	10,707	-	6,408
ARRESTS	179	128	293	155	-	350
CITATIONS	458	293	768	290	372	472
CRIMINAL CASES		308	283	264	144	144

PUBLIC WORKS STATISTICS

STATISTIC TYPE	2021	2020	2019	2018	2017	2016
NUMBER OF STREETS PAVED	22	15	0	22	0	1
FEET OF SIDEWALK POURED	750 ft	2,112 ft	1,385 ft	0	0	0
BRUSH/LEAF PICKUPS	220	80	-	-	-	-
NUMBER OF TILES REPLACED	15	4	-	-	-	-
POTHoles REPAIRED	30	35	-	-	-	-
CLEANUP DAY TONNAGE	233.42	-	-	-	-	-

FIRE DEPARTMENT STATISTICS

STATISTIC TYPE	2021	2020	2019	2018	2017	2016
FIRE RUNS	447	-	-	-	-	-
VOLUNTEERS	-	-	-	-	-	-

PARK STATISTICS

STATISTIC TYPE	2021	2020	2019	2018	2017	2016
POOL ATTENDANCE		0	-	-	-	-
POOL PARTIES	55	0	58	-	-	-
COMMUNITY CENTER RENTALS	-	11	35	-	-	-

(-) DENOTES A YEAR WHERE DATA WAS NOT COLLECTED.

DEPARTMENT PROJECTS AND GOALS**Fiscal Year 2022-23 Goals****Administration****City Hall**

- Create a “Business Toolbox” page online for new businesses.
- Continue updating and modernizing all forms
- Continue expanding online form submission capabilities.
- Continue transitioning to paper-less options.
- Update and maintain Cemetery Records with the goal of 100% computerization of records and online Burial search capabilities.
- Maintain all new systems including Cemetery Program, MOGOBikes, MOGOshuttle, MOGO kayaks, Permit Management, and Code Enforcement.
- Correct Municipal Manager
- Create a better workflow and auditing system for Municipal Manager
- Update the Council on all projects monthly- create progression document
- Create job classification for all positions
- Create a monthly calendar showing all important dates
- Complete two issues of The M Magazine
- Create a merch corner for City Hall
- Host another Holiday Hoopla
- Host a new Halloween event
- Plan downtown concert series for September
- Increase communication with Industrial Employers

Code Enforcement Board and Officer

- Review Appeals of the Code Enforcement Officer
- Maintain accurate records of Property violations.
- Increase patrolling of neighborhoods to identify violations and blight.
- Create a streamlined and appropriate procedure for violations.
- Review and recommend needed changes to IPMC as needed.

Planning and Zoning

- Update and Computerize the Zoning Map

- Review fees for Zoning Changes
- Create a consistent and fair process for zoning applications.

Tourism

- Work with Tourism to ascertain appropriate spending
- Check into combining Tourism and Downtown Board

Police

- Reward System such as a “Crime Stoppers” program
- Begin inventory determining asset and equipment needs.
- Purchase Equipment for Police Vehicles
- Continue replacing police fleet.
- Build new police department with new fire department, if CDBG funds are awarded.

Public Works

- Maintain Contract with the Butler County Jail
- Increase debris pickup to 2 days per week
- Purchase new mowers
- Create a Wayfinding Master Plan
- Add Trail Town sign on I-165
- Continue progress on TAP- Street lighting grant

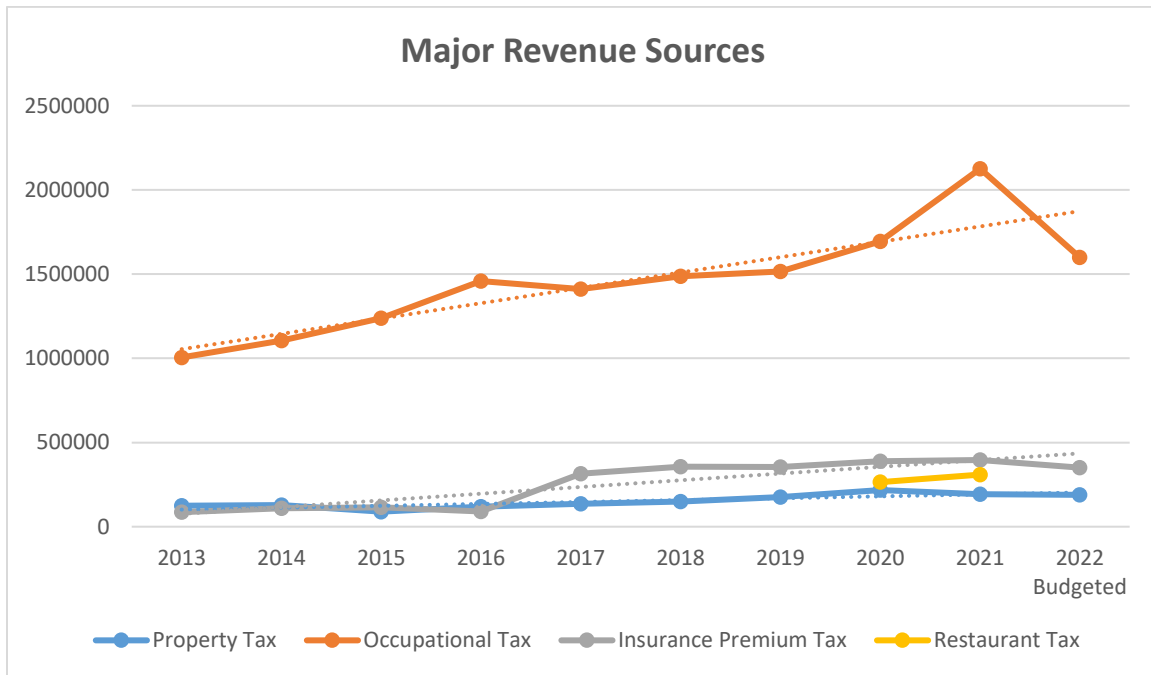
Parks:

- Continue and complete renovation of Charles Black Park
- Complete construction of Downtown Pocket Park
- Complete construction of River Park
- Continue progress on LWCF- Dock Grant

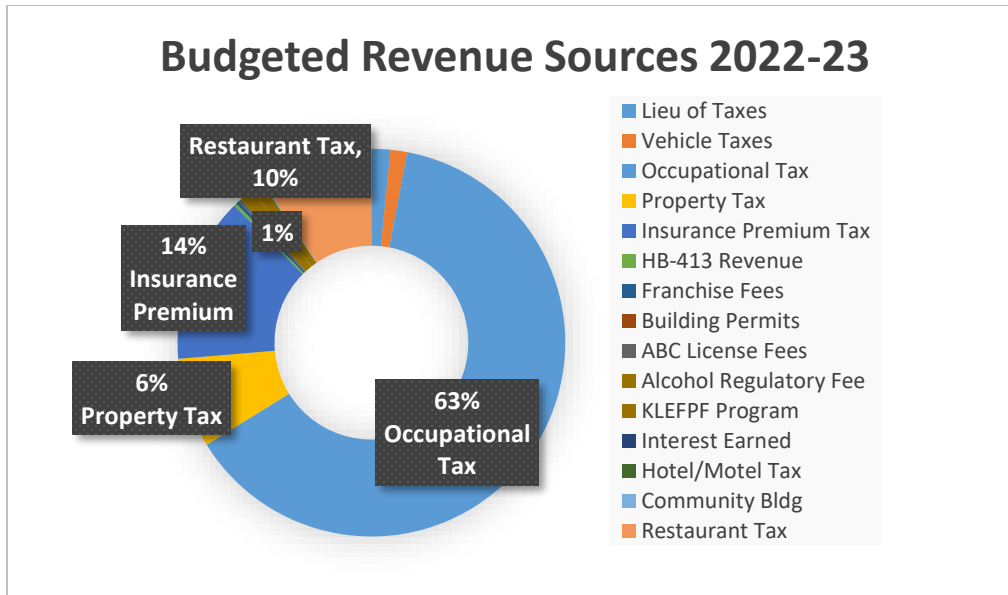
Fire:

- Create a system for Fire Truck Savings changeover of funds
- Work with BRADD to apply for funding for Fire Department
- Maintain required education hours for volunteer firemen
- Build new fire department with CDBG funding, if awarded.

REVENUES



After several years of consistent increases, Occupational Tax saw a slight decrease in growth in 2017, however, trend lines have rebounded since then. Second, Insurance premium tax has stabilized after the increase of the tax in 2016. Property tax levels, while appearing stagnant on the chart has seen increases, indicating an improvement of property values and an increase of collection of penalties related to late payment. For Fiscal Year 2023, the city is continuing its conservative budgeting practice and has slightly lowered expected revenues from the year prior, although, trend lines do assume that revenues will increase over last year.



Occupational Tax- 63% OF REVENUE

The Occupational Tax rate is currently at 2% for both employer wages and Net Profits for businesses. Occupational Tax represents most of all revenues received by the city, in 2016 the budget was composed of 85% occupational tax. After the increase of the Insurance Premium Tax in 2016 the OT Tax percentage has decreased to 64% bringing it closer to the state average of 58%. The revenue from occupational tax rises approximately \$50,000 per year since 2012, except for 2017. 2012's revenue from occupational tax was approximately 1.2 million dollars increasing year after year until its peak during the last cycle at 1.84 million dollars. This increase in funding is an indication that the city has a higher number of, and better paying, jobs in addition to increased business revenue. Occupational Tax revenue is deposited solely into the General Fund.

Insurance Premium Tax- 14% OF REVENUE

Accounting for approximately 14% of revenue, the insurance premium tax saw a slight increase over the last five years, increasing from approximately 78,000 dollars to approximately 335,000 dollars prior to the increase. Post-increase the city has seen an increase to approximately 75,000 dollars per quarter in returns. Insurance Premium Taxes are deposited solely into the General Fund.

Restaurant Tax- 10% OF REVENUE

Restaurant Tax accounts for 10% of the city's revenue. Restaurant Tax funds are paid by restaurants who utilize a 3% tax on food and beverages sold at their establishments. The restaurants pay the tax to the Morgantown Tourism Commission. The Commission, under a mutual contract with the city of Morgantown, pays the city 90% of the collected revenue. The city utilizes this funding to pay for the bond payment for the renovation of Charles Black City Park. Restaurant taxes collected from the Morgantown Tourism Commission are deposited into the General Fund.

Property Tax- 6% OF REVENUE

Accounting for 6% of revenue, the City of Morgantown's property tax rate (0.111) is approximately half that of the average of Kentucky's other cities (0.25). The City Council raised the property tax in 2015 four percent after a stagnant rate for over 30 years. There are no plans currently to raise the property tax rate in this current budget year. The revenue unless increased will remain at the same levels. We project no increase in revenue this upcoming budget cycle due to no projected increase. Property Taxes are deposited solely into the general fund. The City of Morgantown has the lowest property tax rate of any city in the BRADD Region.

Miscellaneous Revenue- 6% OF REVENUE

All other revenues collectively account for approximately 6% of the budgeted revenue. All revenue types can be found on page 21. Miscellaneous revenues are deposited into the general fund.

REVENUE SCHEDULES

General Fund Revenues	2019-20 Budget	2020-21 Budget	2021-22 Budget	2021-22 YTD <small>Numbers rounded for easy comparison</small>	2022-23 Proposed
Occupational Tax	1,400,000	1,250,000	1,600,000	2,126,000	1,600,000
Insurance Premium	300,000	300,000	350,000	396,000	350,000
Property Tax	140,000	140,000	190,000	192,000	190,000
Vehicle Taxes	25,000	25,000	35,000	73,500	35,000
Lieu of Taxes	20,000	20,000	40,000	81,000	40,000
KLEFPF	20,000	20,000	25,000	11,000	25,000
HB-413	10,000	6,000	6,000	6,000	6,000
Franchise Fees	8,500	45,000	7,000	0	7,000
Misc: Gen Fund	5,000	0	0	4,000	0
Hotel / Motel Tax	2,000	1,500	1,000	3,000	1,000
Community Building	2,000	2,000	0	0	0
Building Permits	1,000	500	500	450	500
Interest Earned	5,000	2,500	150	5,800	150
Property Taxes (Prior Years)	0	0	0	12,500	0
ABC License Fee	0	5,000	5,000	6,100	5,000
Grant Restricted	100,000	140,000	700,000	323,000	350,000
Restaurant Tax	-	200,000	240,000	209,300	240,000
Franchise Bank Fees	-	-	40,000	53,000	40,000
Grand Totals	2,178,700.00	2,157,500.00	3,239,650	3,502,650	2,889,650

CITY OF MORGANTOWN BUDGET 2022-23 PROPOSAL

Fire Fund Revenues	2019-20 Budget	2020-21 Budget	2021-22 Budget	2021-22 YTD <small>Numbers rounded for easy comparison</small>	2022-23 Proposed
Grants	\$10,500	10,500	10,500	0	10,500
Fire Run Payments	\$1,000	1,000	-	0	-
Interest Earned	0	0	0	39	-
Misc Fire	\$2,000	2,000	2,000	0	2,000
Contributions	\$2,000	2,000	-	0	-
Transfers	\$35,000	35,000	35,000	35,000	35,000
Grand Totals:	\$50,500	\$50,500	47,500	35,039	47,500

Park Fund Revenues	2019-20 Budget	2020-21 Budget	2021-22 Budget	2021-22 YTD <small>Numbers rounded for easy comparison</small>	2022-23 Proposed
Pool Admissions	6,000	6,000	6,000	5,000	6,000
Pool Season Passes	500	500	500	300	500
Pool Parties	4,000	4,000	4,000	7,200	4,000
Swim Lessons Fee	0	0	0	0	0
Chair Rental	500	0*	0	-	-
Concession Sales-Park	1,000	750*	-	-	-
Concession Sales-Pool	5,000	5,000	5,000	5,500	5,000
Grand Totals:	\$17,000	\$16,250	3,600	18,000	15,500

Street Fund Revenues	2019-20 Budget	2020-21 Budget	2021-22 Budget	2021-22 YTD <small>Numbers rounded for easy comparison</small>	2022-23 Proposed
Municipal Aid Program	\$40,000	\$40,000	45,000	47,700	45,000
Grants	\$0	\$0	398,000	398,700	0
Grand Totals:	\$40,000	\$40,000	443,000	446,400	45,000

CITY OF MORGANTOWN BUDGET 2022-23 PROPOSAL

LGEA Fund Revenues	2019-20 Budget	2020-21 Budget	2021-22 Budget	2021-22 YTD <small>Numbers rounded for easy comparison</small>	2022-23 Proposed
State Entitlement Fund	\$3,000	500	500	315	500
Miscellaneous	\$0	\$0	0	-	-
Grand Totals:	\$3,000	\$500	500	315	500

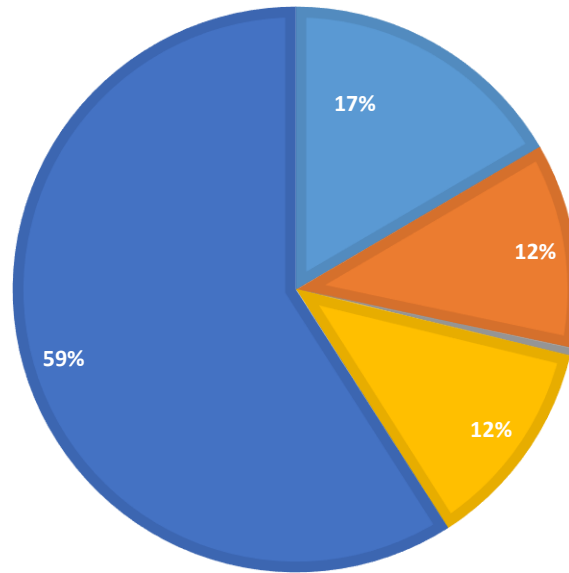
Cemetery Fund Revenues	2019-20 Budget	2020-21 Budget	2021-22 Budget	2021-22 YTD <small>Numbers rounded for easy comparison</small>	2022-23 Proposed
Interest Earned	\$750	\$750	750	580	750
Misc	\$100	\$100	100	0	100
Contributions	\$100	\$100	100	550	100
Sale of Plots	\$3,000	\$3,000	8,000	10,400	8,000
Grand Totals:	\$3,950	\$3,950	8,950	11,530	8,950

EXPENDITURES

General Fund Category	2019-20 Budget	2019-20 Budget	2021-22 Budget	2021-22 YTD	2022-23 Proposed
General Government	\$1,176,000	\$911,500	\$581,602.99	\$1,183,000	\$1,233,000
Police	\$508,900	\$522,400	\$426,606.48	\$865,400	\$1,128,400
Fire	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
Streets	\$643,000	\$564,500	\$331,381.69	\$901,500	\$860,500
Park	\$221,200	\$167,500	\$120,831.80	\$4,723,500	\$1,927,500
Contribution to IHC	\$0	\$0	\$0	\$0	\$0
Industrial/Economic Development	\$30,000	\$30,000	\$25,000	\$60,000	\$60,000
Grand Totals	\$2,614,100.00	\$2,230,900.00	\$1,520,422.96	\$7,768,400.00	\$5,244,400.00

PORTION OF GENERAL FUND BY CATEGORY

Administration Police Fire Street Park

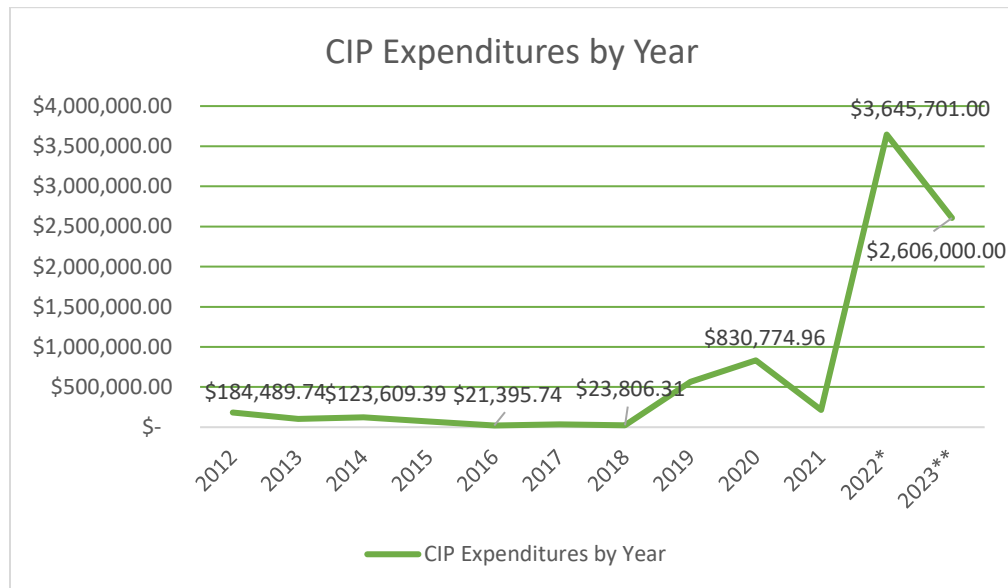


* Administration includes Industrial/Economic Development, Contribution to IHC, and General Government

Other nonmajor funds	2019-20 Budget	2020-21 Budget	2021-22 Budget	2021-22 YTD <small>Numbers rounded for easy comparison</small>	2022-23 Proposed
Fire Fund	\$63,150.00	\$63,150.00	\$63,150	\$15,100	\$63,150
Park Fund	\$27,100.00	\$27,100.00	\$27,100	\$27,100	\$27,100
Street Fund	\$80,000.00	\$80,000.00	\$508,000	\$508,700	\$45,000
LGEA Fund	\$15,500.00	\$15,500.00	\$2,000	\$0.00	\$2,000
Cemetery Fund	\$5,500.00	\$5,500.00	\$44,500	\$1,500	\$44,500

CAPITAL INVESTMENT PLAN

The centerpiece of this budget is the Capital Investment Plan (CIP). Capital Investment, Capital Outlay and Capital expenditures are those that purchase assets for the city, this can range from computers, to vehicles, to bridges, paving and sidewalks. Listed below are the notable items within this category, other than these expenditures there are no significant nonrecurring capital investments:



***2022 CIP expenditures reflect the actual amount spent on May 31, 2022. Final outcomes could change by the end of this current Fiscal Year.**

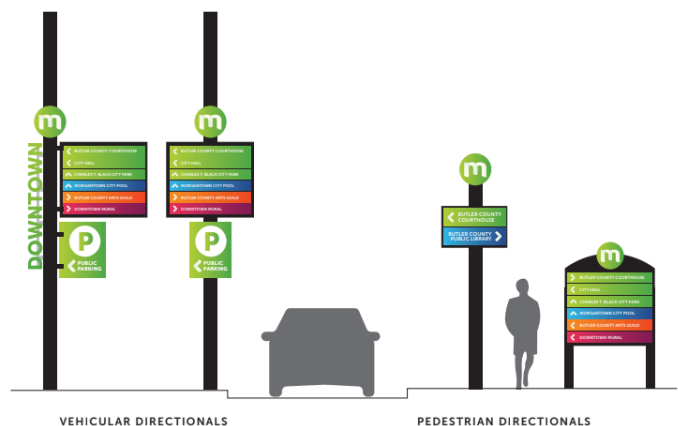
**** 2023 CIP expenditures are the proposed amounts for the Fiscal Year.**

PUBLIC WORKS

Signage and City Gateways: \$20,000

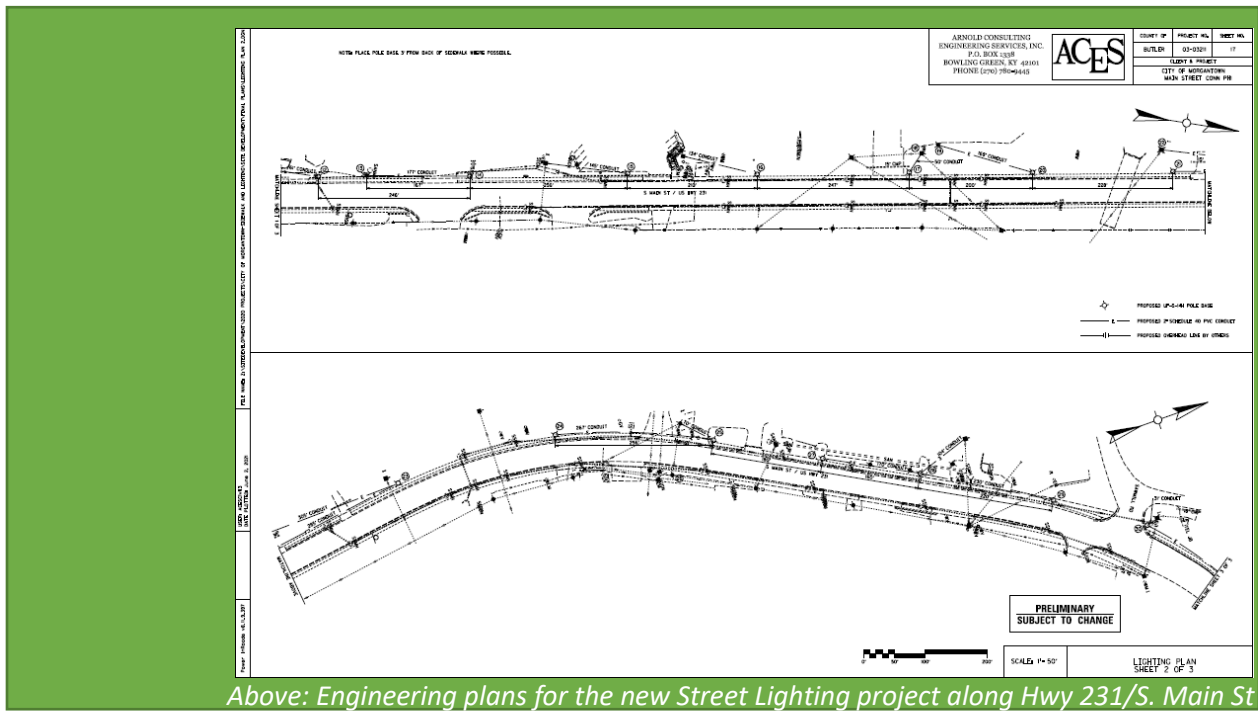
The city has allocated \$20,000 toward wayfinding signage and landscaping/city gateway improvements inside the city. Last fiscal year, the city invested in a new Trail Town sign near the exit off I-165. Coordination between local and state agencies will be required to obtain the adequate permissions. Signs will likely be installed over multiple phases.

Main Street Lighting Project: \$100,000
(See Grant Match section for matching funds amount)

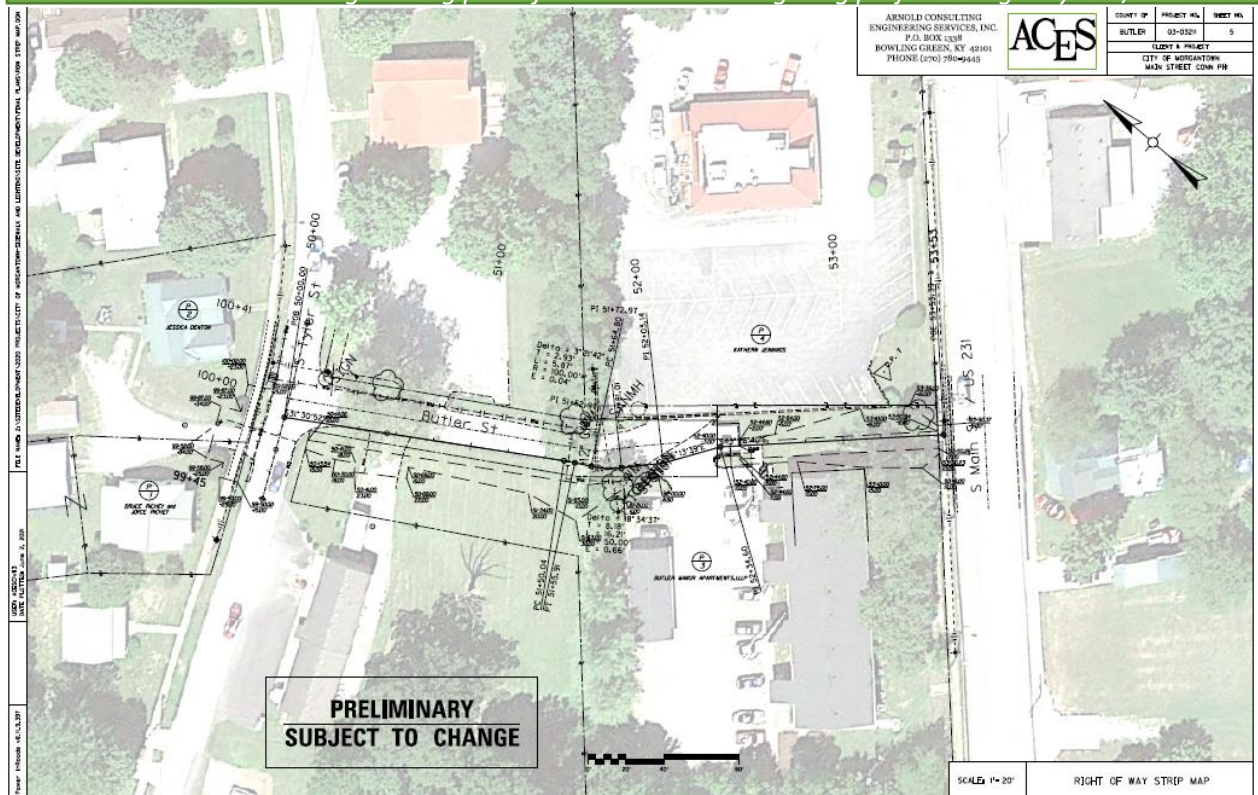


CITY OF MORGANTOWN BUDGET 2022-23 PROPOSAL

In 2017, the City of Morgantown applied for a Transportation Alternatives Program grant, subsequently winning the funding. This project will fund the installation of LED lighting along Main Street in Morgantown, a common thoroughfare for walkers and add a sidewalk connecting two main streets.



Above: Engineering plans for the new Street Lighting project along Hwy 231/S. Main St



Above: Engineering Plans for the new sidewalk project connecting Main St and Tyler St.

Street Department Equipment: \$75,000

The city will allot \$75,000 toward a skid steer and precision cut mower. Both are required to upkeep the park after the renovation is completed.

Streets: \$150,000

The City has been in the process of developing and following a 10-year road replacement plan to ensure the adequate and timely resurfacing of all city roadways. This year the City has allotted \$150,000 from the Street Fund that will also be utilized for paving and road repair.

POLICE**Police Equipment: \$15,900**

The Police Department will utilize this funding to upgrade or replace equipment and fully equip the department to keep up with staffing growth.

Police Mobile Radio Units: \$11,200

The Police Department will utilize this funding to purchase replacement mobile radio units and to maintain compliance.

Police Body Worn Cameras: \$4,000 Yearly

Body worn cameras for police have been a growing trend within the last several years. With the current societal climate, the city, like many other cities in the Commonwealth, is purchasing body worn cameras for the police department. All officers will be provided with their own camera that must be utilized while on duty complying with city regulations. These cameras are meant to protect the integrity of our officers and the city's police department. This program will go online once proper procedures and regulations are put in place by the administration.

Police Cruisers (2): \$122,000

The police department will be purchasing two (2) new police cruisers. The police department purchased two new police cruisers in the previous budget year, and this will both better equip our police department and be necessary with the department growing by four positions in 2021.

Transport Contract: \$3,000

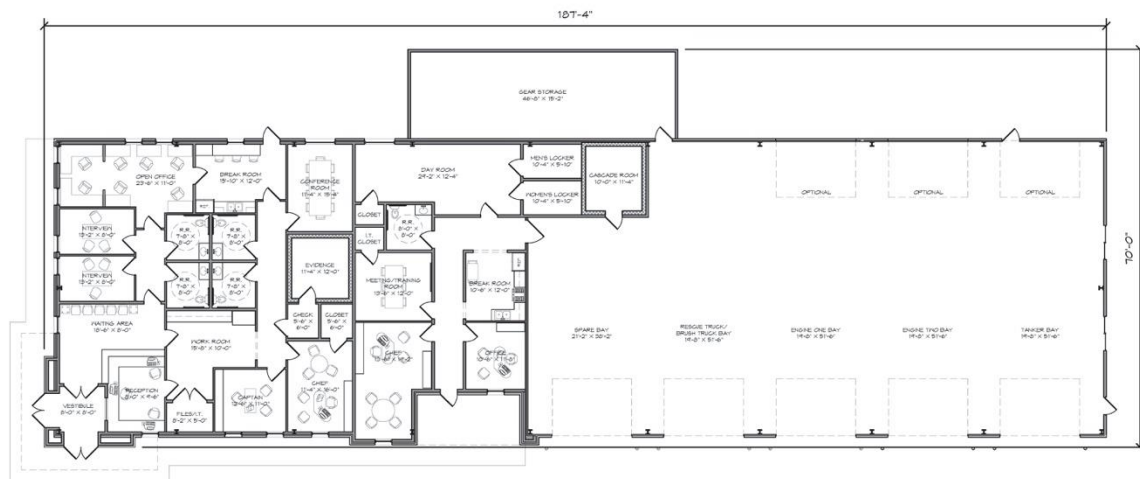
The City Police Department will contract out transportation responsibilities, saving on overtime costs.

Crime Stoppers: \$1,000

The city is creating a "Crime Stoppers" type program, details are to be determined at a later meeting.

FIRE**New Fire Station: \$750,000**

The City has applied for a Community Development Block Grant for a new fire station. There are plans to add a Police Station to the Fire Station, and the City intends to use ARPA funds to match on this grant, if awarded.

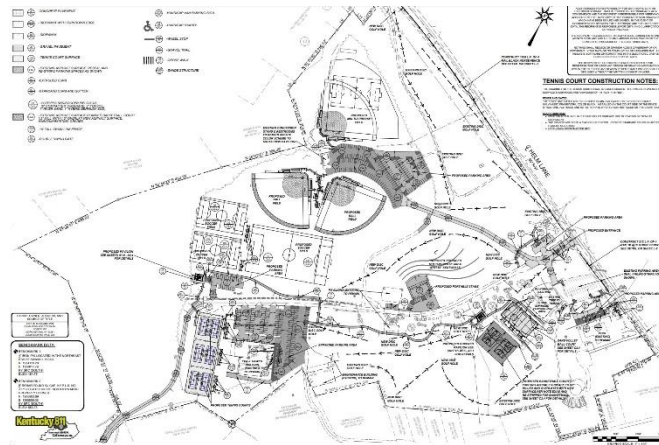


Morgantown Police/Fire Department
Preliminary Design
04-13-2022
Area: 10,060 sq.ft.

PARK**Downtown Pocket Park: \$250,000**

The city will be investing in a new pocket park on the square in downtown, filling the space that was the former Reeta's Apartment building. Plans are currently pending due to litigation. The city is invested in this project and its completion and is confident that progress will be made on this project in the 22-23 budget year.

Right: Projected plans for the Downtown Pocket Park.

**Charles Black City Park Master Plan: \$1,000,000**

The Charles Black City Park Renovation project is the largest project the city has ever undertaken in its history, and while the original projected completion date was April 2022, the project will now rollover into the 22/23 budget as the completion date has been rescheduled for fall 2022. Completely rehabilitating all athletic fields, all electrical lines and lighting, parking, roadways and trails are just a few parts of the overall project. Approximately \$1,000,000 of this project will be budgeted and completed in the 22/23 budget year.

Left: An image of the engineering plans for the renovation of Charles Black City Park.

Charles Black City Park Playground: \$300,000

The playground equipment that was at the Charles Black City park was damaged and in desperate need of replacement. While the original plan was to have the playground equipment replaced in the 21/22 budget year, the delay of the park renovation also delayed this budget item. A budget of \$300,000 has been allotted to purchase a new playground set. The area will be fenced and expanded with the new set.



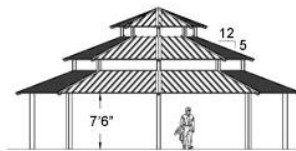
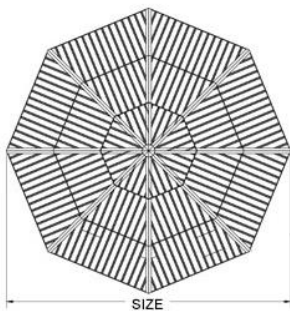
Above: A photo of the current playground set and a photo of the new playground set to be installed in 2022.

River Park: \$275,000

Combining funding from two separate grants, the LWCF Federal grant and a state Farmer's Market Pavilion grant. The city will transform the Morgantown Boat Ramp area into a gathering space for the community. Fishermen and the many kayakers that utilize the river will enjoy a new dock on the banks of the Green River and many others will enjoy the large pavilion that will be constructed here.



*Right:
A photo of the banks of the Green River at the future dock site.*



Above: A rendering of a potential pavilion design for the river park.

Cemetery Fencing: \$35,000

The City will be purchasing new fencing for Riverview Cemetery in the amount of \$35,000. Due to its condition and age, the fencing needs replacing. This new fencing will provide the same security while updating and improving the look of the cemetery.

Left: A photo of the current fencing at Riverview Cemetery.

NOTABLE SPENDING

Quality of Life

Donations for 501C3: \$10,000

In March, various 501C3 non-profit organizations followed city procedure and applied for donation requests. Organizations must complete an application, prove their status as a non-profit and lastly prove how their request will be utilized to improve the lives of the citizens of Morgantown. The city is proud to 100% fund all applicable non-profit's requests. The donation amounts are seen below:

Organization	Funding Amount
Butler Co Arts Guild	\$2,500.00
Cancer Assistance	\$2,500.00
United Way 211	\$500.00

Trail Town Contribution: \$5,000

The city will once again be contributing to Morgantown Trail Town in the amount of \$5,000. Morgantown Trail Town led the charge to work toward the Certified Trail Town certification from the State of Kentucky for the City of Morgantown. In 2019, Morgantown became a Certified Trail Town. For more information visit: <https://morgantown-ky.com/community/trail-town/> Morgantown Trail Town hosts two events per year, the Green River Ramble during the first weekend of June, and the Kayak Challenge and Fun Float during the Green River Catfish Festival in July.



Above: An image from the marketing campaign of Morgantown Trail Town

MOGOBikes Expansion: Cost included in City Park Renovation

The city plans to expand our successful MOGObike program, creating a new station at Charles Black City Park once construction is completed. Citizens will be able to rent and transfer bikes between the new park location and the two locations in the downtown area. The City also has plans to add a station at the River Park once that project is completed.

Left: The MOGObike logo.

Community Betterment Fund: \$40,000

This fund's purpose is to assist area events and programs and to sponsor city held events. This will be a community centered fund that the City will use to provide activities and events for the city and its citizens, such as the Holiday Hoopla and a community concert.



CITY GRANTS

Entrepreneurial (Business Accelerator) Grants: \$14,000 (2 Grants available minimum)

Continuing this successful grant program that began in 2019, the city is providing funding for at least two (2) more grant awards for FY 2023. This grant provides education and funding for new businesses. Stringent regulations apply and the business must be new to the city and must not compete directly with other existing businesses in the city. The City awarded one entrepreneur grant in FY 2022, and that business, My Mother's Daughter Cheesecakes, has a grand opening set for mid-June of 2022.

For more information visit: <https://morgantown-ky.com/business/business-accelerator/>

Left: A photo of Hebrews 12 Coffee, the 2019 recipient of the Business Accelerator Grant

Grants for Façade Restoration: \$15,000 (6 Grants available minimum)

This program will provide grant opportunities to business owners and downtown building owners for the restoration of their property. This program will work with Code Enforcement. Grants will be a 50/50 match up to \$2,500 for a \$5,000 project. The city has seen great success with an influx of private money being spent on the built environment of Morgantown. For more information visit: <https://morgantown-ky.com/wp-content/uploads/2019/08/Facade-Grant-Application.pdf>



Right: A photo of Five Seasons Florist, previous recipient of a façade grant.

Landscape/Streetscape Grant: \$5,250 (7 Grants available minimum)

Expanding on the Entrepreneur and Façade grants that the city has funded since 2019, the landscape/streetscape grant will utilize city funding to assist commercial business in improving the look of their establishments. The same stringent regulations will apply for this grant as it did with the

previous two. Landscaping must be planted by a local landscape company from Butler County and the landscaping must be within 15 feet of the roadway. More information available on the City's website.



Grant Match

FEMA Safe Room Grant: \$249,000

Match: \$32,500

KYEM Generator Grant: \$25,000

Match: \$3,250

Green River Dock (Land and Water Conservation Fund Grant): \$75,000 (Included in Park Capital)

Match: \$35,000.00

Farmers Market Pavilion Grant: \$225,000 (included in Park Capital Spending)

Match: \$112,500

Main Street Lighting Project (TAP Grant): \$100,000 (included in Public Works Capital Spending)

Match: 15,000.00

EXPENDITURES: PERSONNEL

Grade	Minimum	Maximum
10	7.24	12.85
11	7.60	13.48
12	7.97	14.15
13	8.37	14.87
14	8.79	15.60
15	9.23	16.38
16	9.70	17.21
17	10.18	18.06
18	10.69	18.97
19	11.22	19.92
20	11.78	20.92
21	12.37	21.97
22	12.99	23.06
23	13.64	24.22
24	14.32	25.44
25	15.03	26.69
26	15.78	28.02
27	16.57	29.42
28	17.40	30.90
29	18.27	32.45
30	19.18	34.06

Positions and Grades			
Position	Grade		# of Positions
City Administrative Officer	30	Full Time	0
City Clerk	30	Full Time	1
City Treasurer/Assistant Clerk	25	Full Time	1
Staff Assistant	20	Part Time	1
Planning and Zoning Administrator	13	Part Time	1
Code Enforcement Officer	14	Part Time	1
Police Chief	30	Full Time	1
Police Captain	26	Full Time	0
Police Sergeant	24	Full Time	3
Police Officer	21	Full Time	4
Police Officer/Recruit	20	Full Time	0
Police Officer/Academy Attendee	18	Full Time	0
Police Officer/Part Time	16	Part Time	1
Maintenance Supervisor	30	Full Time	1
Park Supervisor	25	Full Time	1
Maintenance Worker	20	Full Time	2
Street Cleaner	16	Part Time	0
Park Worker/Seasonal	10	Part Time	33
Bus Driver	10	Part Time	2

Wage and Salary Proposed Amendments

A cost-of-living increase was given to each maximum rate for FY 2023.

DEPARTMENTAL INFORMATION

Administrative Department

Position Title	Number of Positions		
	Prior Year 2021	Current Year 2022	Budgeted Year 2023
City Administrative Officer	1	0	0
City Clerk	0	1	1
City Treasurer/Assistant Clerk	1	1	1
Staff Assistant	1	1	1
P&Z Administrator	1	1	1
Code Enforcement Officer	1	1	1
Total Positions:	5	5	5

Department Description:

The Administrative Department consists of five office staff including the: City Clerk, City Treasurer/Assistant Clerk, Staff Assistant, Planning and Zoning Administrator, and the Code Enforcement Officer. Located at City Hall, the administrative department houses the Human Resource, Finance, Code Enforcement and Zoning Administration Responsibilities and Departments. The department supervisor is the City Clerk who handles policy formulation and assists the mayor in overseeing day to day functions of the City in addition to assisting other department supervisors in policy goals and implementation. All finance matters of the city are handled by the administrative department and all employee matters are under the oversight of this branch. Lastly, zoning and code enforcement duties are conducted via the Administration arm of the city.

All board members are part of the administrative department. The boards include Planning and Zoning, Code Enforcement, Housing Authority, and Board of Adjustments. The City Clerk serves as liaison between the city government and these respective boards.

Successes:

- Creation of the ICMA nationally recognized Renaissance Plan in 2016.
- Successfully integrated the code enforcement process into department in 2017.
- Created a more stringent and more accountable Zoning Enforcement process in 2017.
- Updated forms with a focus on computerization in 2017.
- Successfully updated code enforcement and mobile home laws in 2017.
- Awarded a CDBG Grant for the renovation of City Hall in 2018.
- Created a database of all assets of the city in 2019.

Position Changes:

The Administrative Department intends to add one position in the 23 budget year.

Police Department

Position Title	Number of Positions		
	Prior Year 2021	Current Year 2022	Budgeted Year 2023
Chief of Police	1	1	1
Police Captain	0	0	0
Police Sergeant	0	3	3
Police Officer	4	4	4
Police Officer/ Recruit	0	0	0
Police Officer/Part Time Position	0	1	1
Total Positions:	5	9	9

Department Description:

The Police Department consists of 9 personnel including the: Police Chief, three Police Sergeants, four Police Officers, and one Part Time Police Officer. Located at the City of Morgantown Police Department on Saling Circle, the Police Department handles all law enforcement matters for the City of Morgantown. The department provides 1-2 officers on duty 24 hours a day, 7 days a week. The Police Department is under the supervision of Chief of Police Giles Taylor.

Successes:

- Instituted an activity tracking program within department.
- Restructured personnel in accordance with new procedures.
- Instituted a new and updated policy and procedure manual.
- Renewed focus to community-oriented policing and involvement
- Maintained 24/7 coverage while experiencing heavy employee turnover.
- Hired and sent 4 new officers to the police academy, and all 4 graduated in the top of their class.
- Began the process of upgrading police cruisers.

Position Changes:

In the FY 2022 Budget year, there was a gain of four full time police officer positions and one part time, certified officer position. Three officers were promoted to Police Sergeant. No changes are planned for the 23 budget year.

Public Works

Position Title	Number of Positions		
	Prior Year 2021	Current Year 2022	Budgeted Year 2023
Maintenance Supervisor	1	1	1
Maintenance Worker	3	3	3
Street Cleaner	0	0	0
Park Supervisor	0	0	1
Park Worker/Seasonal Position	33	33	33

CITY OF MORGANTOWN BUDGET 2022-23 PROPOSAL

Bus Driver	2	2	2
Total Positions:	38	38	39

Department Description:

The Public Works Department consists of a Maintenance Supervisor, two Maintenance Workers, two bus drivers and 33 seasonal employees required for summer work including Pool Managers, lifeguards, and mowers. The department is located at Charles Black City Park and handles all maintenance and park facilities and duties.

Seasonal employees begin work in May of each year and end in September. Seasonal employees consist of a Pool Manager, 2 assistant managers, 25 lifeguards, and typically 5 seasonal mower positions. These positions are historically filled by youth from the local high school but are not limited to this age group.

Successes:

- Successful Butler County Fair
- Consistent Brush Pickup for area residents
- Purchased new lawnmowers and UTV vehicle used for weed spray (2018)
- Overseeing the largest capital improvement project in the City's history.

Position Changes:

There was one additional position added in this FY 2023 budget, that of a Park Supervisor.

FUND BALANCE

Ending Fund Balances by Fiscal Year

FUND	2019	2020	2021	2022	2023
General Fund	1,800,000	1,400,000	6,500,000	1,971,250*	705,250
Fire Fund	150,000	100,000	100,000	84,350*	84,350
Park Fund	30,000	25,000	30,000	18,400*	18,400
Street Fund	50,000	30,000	75,000	10,000*	3,000
LGEA Fund	15,000	20,000	5,000	3,500*	4,500
Cemetery Fund	25,000	30,000	38,000	2,450*	9,450
IHC Fund	500,000	500,000	440,000	218,200*	233,200
Tourism Commission	--	60,000	20,000	10,000*	20,000

*Expected Fund Balance at the conclusion of the 2021-22 Fiscal Year.