



Morgantown Façade Grant Program



Applicant Name:

Email:

Phone Number:

Building Address:

Check all improvements proposed for this grant funding cycle:

- | | |
|---|---|
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Masonry Repair/Tuck-pointing |
| <input type="checkbox"/> Cornice and Gutter | <input type="checkbox"/> Painting |
| <input type="checkbox"/> Demolition/Removal of Siding | <input type="checkbox"/> Shutters |
| <input type="checkbox"/> Doors | <input type="checkbox"/> Signage* |
| <input type="checkbox"/> Exterior Lighting | <input type="checkbox"/> Storefront Modifications |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Windows |
| <input type="checkbox"/> Other _____ | |

**Signage applications can be made by a business owner with permission by the building owner.*

Attach the following documentation to your application:

- Project Budget with total estimated costs of façade improvements
- Project timeline with estimated time to complete work
- Photographs of proposed project areas
- Visualizations/descriptions of proposed work (Sign designs, color swatches, materials choices, etc.)

I hereby certify that I am the owner of the building described above and am authorized to make this application. I understand all the regulations of this program and will abide by them or I understand that I may forfeit the funding allotted to me.

Owner Name

Owner Signature

Date

Signatures:

**Return this completed application and all supporting documentation to City Hall
117 North Main St, Morgantown, KY 42261**

City Hall Representative Date

Code Enforcement Officer Date

Planning and Zoning Commission (If Applicable) Date

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Introduction:

The City of Morgantown, in its effort to support local small businesses and to increase the economic vitality of the city has created a Façade Grant Program, available to local, commercial buildings within the City of Morgantown.

Requirements:

- Funds will be utilized for improvements on *existing* buildings, buildings being constructed are not eligible.
- Applications must be for an improvement that will increase the overall look and feel of the City of Morgantown.
- Façade improvement funding shall be made on a reimbursement basis. All work must be approved AND completed before the City will reimburse 50% of actual documented costs. (not to exceed \$2,500 from the City of Morgantown)
- The application must be completed and signed by the **owner** of the building or property. Signage applications may be completed by business owners (if different) but permission must be given by owner of building as well.
- ALL documentation must be submitted before application approval. Approval is dependent upon all City, state and federal requirements being fulfilled. All permits at all levels of government must be completed before issuance of refund.
- All contractors utilized for all applicable work must have a business license.
- All owners seeking façade improvements funding must be current on all obligations to the City of Morgantown such as purchase of business licenses and remittance of tax payments due the City.
- Buildings/properties must be 100% code compliant upon completion of the façade improvement work.
- The building/property must be occupied with a business on, at the minimum, its ground floor.
- No façade improvement reimbursement will be provided for owner-provided labor nor for member of his/her immediate family including grandparents, parents, siblings, children, grandchildren, and aunts and uncles.
- A legitimate business must occupy the building for, at the minimum, a period of two years after the issuance of the refund. In addition, the building must be compliant with all codes within this two-year period. Monies will be pro-rated over this period and will be due back to the City of Morgantown if the building were to become vacant/be out of compliance.
- Approval must be made by the City of Morgantown, Code Enforcement Officer, and Planning and Zoning (if applicable) before final approval of permit.

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- Work must be completed, and reimbursement issued within six (6) months of approval of the application.
- Reimbursement funds are not retroactive and will not refund work completed prior to the approval of the application.
- Applications will be reviewed in the order they are received; applicants must be timely in their responses and work with the City of Morgantown in order to remain compliant during the process for application approval.
- Applications must be completed FULLY before acceptance. Partially completed or unsatisfactory applications will be returned and will not be considered.
- More than one bid is necessary to ensure that costs are competitive. Applicants are encouraged to bid out projects (if applicable)
- Façade work should be characteristic of the area, finishes should be of quality and represent the district in which it is. Historically accurate finishes and repairs should be the goal. Finishes not to quality can be denied funding.

Additional Information

For additional information contact Allie Lee at 270-526-3557 or email at a.lee@morgantownky.gov.

Applications can be submitted to:

City of Morgantown- City Hall

PO Box 397/117 N Main St
Morgantown, KY 42261

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